COVID-19 Protocol: Students at Mansfield

This is a summary of rules and guidance for Mansfield students during the global pandemic. Failure to follow these rules and guidance may endanger the health and life of Mansfield students, staff and others. A Mansfield outbreak of Coronavirus may result in College lockdown. Please keep each other safe.

We understand that these rules, and the difficult circumstance of the pandemic, may feel restrictive and may affect your wellbeing. Please be a thoughtful member of your community, and show support, kindness and respect for each other and for staff. If the behaviour of others concerns you, or if you are worried about your own welfare, please contact the Lodge or Mansfield’s Welfare Tutor.

You must obey the most recent Government rules in place for the health and safety of yourself and others: You must also obey the rules in the College Handbook and College and University Covid-19 updates.


**Hygiene:** You must show responsibility by regular handwashing, and by keeping your own living space clean. Public spaces and teaching areas are cleaned regularly, but please help maintain good levels of hygiene in College by: clearing up litter; not sharing food and drink; using hand sanitiser; wiping down surfaces before and after using seating and tables.

**Face coverings:** In Mansfield and other University spaces, you must always wear a face covering when indoors, except when in your own household (unless you have an exemption from wearing a face covering).

**Mansfield households:** All students in College-run accommodation are grouped into households. You can meet with your household at a distance of closer than 2m. You must not enter the physical space of another Mansfield household, or stand closer than 2m to anyone not in your household, indoors or outdoors, including shared corridors.

**In-person teaching:** When attending teaching or meetings in college, please wait outside the tutor’s staircase until the entry is clear (gaps will be left between meetings to avoid crowded staircases). For all in-person teaching and meetings, rooms will be well-ventilated, and tutors and students must be seated 2m+ apart and wear face coverings.

**Public spaces in College:** You must maintain physical distancing rules indoors and outdoors, obey one-way systems around College, and avoid passing face to face on staircases. You may book some College public rooms for quiet study and revision. These spaces are regularly cleaned, but you must also follow the teaching room protocol and leave them clean and tidy. The JCR and MCR can only be used by one person or one household until government rules on indoor mixing states otherwise. When indoor mixing rules allow, you should still not exceed the maximum room capacity or alter the room set up in any of the College public rooms, including the JCR and MCR. The Library and Chapel Hall have their own protocols.

**Meeting outdoors:** We encourage you to socialise outdoors rather than inside as much as possible. Some covered spaces are provided outdoors, where you can meet people not in your household, physically distanced at 2m+ in groups up to 6 people. You must leave outdoor spaces tidy and clear of litter.

**Visitors to College:** Visitors to Mansfield from outside College will be strictly limited. Any visitor must be booked in advance with the Lodge, and on arrival signed in with contact details for tracing purposes. Students are responsible for ensuring visitors obey College hygiene, face covering and social distancing rules. Absolutely no visitor can enter any Mansfield household on site or off site. Public rooms are for the use of College households only, so you may only meet visitors outdoors.

**Travel and visiting others:** Please do not make unnecessary journeys. You must maintain physical distancing of 2m+ from people who are not in your household.

You are responsible for keeping these rules for everyone’s safety. Deliberate breach of College rules carries severe penalties, which can include termination of your course.

Updated 12/05/20
When do I need to self-isolate?

**I have a one or more of the following symptoms: high temperature; a new, continuous cough; a loss or change to my sense of taste or smell.**

- Notify the Porters’ Lodge immediately (01865 270999).
- Book a test using the Early Alert Service: https://www.ox.ac.uk/coronavirus/health/covid-testing
- Self-isolate in your room. The Porter will instruct your household that they need to self-isolate.
- Contact the Porters’ Lodge to discuss your living arrangements (e.g. food/meals).
- Contact the Welfare Team for support: https://www.mansfield.ox.ac.uk/index.php/student-welfare.
- Follow all instructions provided by the Early Alert Service.

If the result of your test is negative:

- Notify the Porter’s Lodge immediately (01865 270999).
- The Porter will instruct your household that they can release from self-isolation.
- You may release from self-isolation unless:
  1. You still have symptoms. Continue to self-isolate until you feel well. If you have diarrhoea or vomiting you must continue to isolate for 48 hours after those symptoms have subsided.
  2. You have been instructed to self-isolate by Public Health England because you are a known contact of a proven case. You must continue to isolate until the end of the instructed period. If there is a high risk that your test was a false-negative, you may be instructed to rebook your test after 48 hours. You are at high risk if you had come into contact with a known case within five days of your test.
  3. You had already been self-isolating after arriving from abroad, and have not yet completed your 10-day self-isolation. Continue isolating until you have completed your 10 days.
- Notify the Porters’ Lodge if you are continuing to isolate.

If the result of your test (or retest) is positive:

- Notify the Porters’ Lodge immediately (01865 270999).
- Self-isolate in your room for 10 days from the first day that your symptoms started. Your household must self-isolate for 10 days from the first day that your symptoms started.
- Notify the Porters’ Lodge or the Welfare Team if your symptoms worsen and you need additional support.

*I am in a household with someone who has booked a test.*

- The Porters’ Lodge will notify you if you need to self-isolate, and for how long.
- If a member of your household tests positive, you will need to self-isolate for 10 days from the date that they first developed symptoms.
- Contact the Porters’ Lodge and the Welfare Team to discuss support during your self-isolation.
- Follow the instructions above if you develop symptoms.

*I am a close recent contact of a known case.*

- Public Health England will contact you to notify you that you need to self-isolate. You must isolate for 10 days from your last contact with the known case.
- Your household does not need to isolate. You should avoid all contact with the rest of your household during your self-isolation.
- Contact the Porters’ Lodge and the Welfare Team to discuss support during your self-isolation.
- Follow the instructions above if you develop symptoms.