

MANSFIELD COLLEGE, OXFORD

APPLICATION FORM 2012- 2013

Regulations and Waiver Visiting Student Programme

1. I agree to abide by the rules and regulations of Mansfield College (hereinafter referred to as 'the College'), as laid down in the Rules for Visiting Students, and to comply with the directives of College disciplinary staff while on the Visiting Student Programme (hereinafter referred to as 'the Programme'). I understand that if I transgress these rules, disciplinary action may be taken against me. Such action may include suspension of privileges, fines, or banning from College property or facilities. As an ultimate sanction the College may require that I leave the Programme and return to my home college, which will be at my own expense and without refund of any monies paid to the College or waiver of any monies owing to the College in respect of the agreement into which I and the College have entered. In all cases of disciplinary action I will have the right to a fair hearing, as provided for by the Rules for Visiting Students. A copy of these Rules will be made available on the VSP website.
2. I agree to take reasonable care of any accommodation to which I am allocated by the College. In addition to the provisions of any tenancy agreement, I agree to be responsible for any damage, other than fair wear and tear, which I cause to property or furnishings, and to make financial reparation for it, which may be in addition to any fine imposed under disciplinary procedures. In the event that it is impossible to determine which of several residents of a property in which I reside has caused such damage, I agree to bear, along with all other residents of the said property, an equal share of the cost of damage.
3. I agree to perform to the best of my ability such academic work as is required by my tutors and Academic Adviser. I acknowledge that failure to do this may prejudice my continuing on the Programme, but that I will be given the opportunity, as the Rules for the Visiting Students provide, for a fair hearing before any action is taken.
4. I agree to abide by the instruction of the Director of the Visiting Student Programme concerning my programme of academic study. In particular **I promise to respond promptly to any request for information concerning my programme of study, such as choice of tutorial subjects. I understand that every effort will be made by the Director, on behalf of the College, to arrange the teaching of such subjects as I wish to study, but that no guarantee can be given, or inferred from materials sent to me, that tuition in a particular subject will be available in any given term and that I may have to change my study plans accordingly.**
5. I agree to abide by the rules and regulations of any libraries to which I may be admitted. I understand that as a Visiting Student I will have full access, including borrowing privileges, to the College library, and undergraduate rights to the Bodleian Library. I understand that infringement of library regulations is a very serious

offence and that failure to comply with library regulations may result in my being denied access to any or all the libraries available to me. If this prejudices my programme of study to the extent that I am unable to continue as a Visiting Student at Oxford, I understand that under no circumstances will the College refund any monies already paid by me, nor will it waive its right to monies owing to it under the terms of the agreement entered into between me and the College.

6. I understand that it is my responsibility to arrange adequate health insurance for the period of my stay in the United Kingdom, and that the College will not bear the cost of any surgical, dental, optical or other medical treatment. I promise to notify the College immediately on my arrival of the name of two next-of-kin who may be contacted by the College in an emergency. However, I agree that in the event that neither of these two can be contacted, or in urgent medical cases where there is insufficient time to consult them, the College has full powers to take or authorise whatever action, medical or otherwise, it deems necessary.
7. **I agree that during the period of weeks 1 to 8 of each term for which I have been admitted as a Visiting Student I will be resident in Oxford and that I will be available for tutorials, academic, or other College meetings at any time during that period.** I agree also to be resident in Oxford during week 0 of my first term of study so that I may attend induction events and academic meetings as required. I undertake not to spend more than two nights away from Oxford during term without seeking in advance the permission of my tutors and the Tutor for the Visiting Student Programme.
8. **In the event of my choosing to leave the Programme before the end of the agreement entered into between me and the College (until the end of the academic year), I understand that there can be no refund of monies paid, nor will the College waive its right to monies owing under the terms of the original agreement, except in cases of serious illness, or other substantial reason. The amount of any such refund will be at the discretion of the Governing Body whose decision will be final.**
9. In consideration of the right to participate in the Programme, I, my heirs and assigns, do hereby assume all risks involved and agree to hold Mansfield College, Principal, Governing Body, Fellows, Lecturers, employees, and associates, without responsibility for damages or other liability arising out of or in connection in any way with my participation in the Programme, including any activity of my own, when I am not directly participating in the activities of the Programme. I understand that this agreement will be governed by English law in English courts.

Signed: _____

Name in block letters: _____

Date: _____